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NORTHWESTERN OHIO SECURITY SYSTEMS, INC
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Job Opportunity

Position: Central Station Alarm Dispatcher

Job Type: Part Time (20-24 hours per week) / All Shifts Available

Experience: 3 months of prior customer service or related experience

Education Level: High School Diploma or Equivalent

Location: Lima, OH

Job Description:

This position verifies, responds to, and dispatches on emergency alarm signals. The dispatcher is responsible for: answering incoming calls; knowing the different types of alarm signals and the standard operating procedure for each; meeting minimum productivity standards; and keeping abreast of all company goals and Central Station policies.

Requirements:

Candidates should have a background in customer service, strong computer skills, and be detail oriented. Must be a team player and have a strong work ethic. Position requires weekend and holiday hours, and may require mandatory overtime. Candidates must be able to pass a sophisticated drug test and random drug testing. Candidates must undergo and pass a thorough background check with fingerprints.